**Aliya Jones**

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321 Oakland Street, Trenton NJ

Phone (609) 123 – 4567

**Education**

**Trenton Central High School**, Trenton, NJ

* Graduation Date: June 2020
* GPA: 3.2

**Work Experience**

**Assistant, Salvation Army** Jan. 2018 – present

* Monitored the reception and distribution of merchandise
* Trained new employees
* Attended to customer service needs

**Extracurricular Experience**

**Trenton Central High School Basketball Team** Oct. 2017 – present

* + Played on the high school team as a point guard
  + Cooperated in team training and competitions

**Trenton Central High School Chorus** Sept. 2016 – present

* Rehearsed daily as a soprano for the school choir
* Performed in seasonal concerts

**Trenton Central High School Chess Club** Sept. 2016 – June 2017

* Practiced rules and techniques bimonthly with peers
* Competed in a county wide competition

**Volunteer Experience**

**Math Tutor, Joyce Kilmer Middle School** Nov. 2018 – present

* Taught specific math skills to students in need
* Developed teaching and cooperation experience

**Library Assistant, Trenton Public Library** Dec. 2016 – June 2018

* + Organized distribution and replacement of library books
  + Assisted students in the computer center
  + Answered questions about library materials

**Skills**

Microsoft Office Word Windows Movie Maker Public Speaking

Photoshop Communication Skills Organization

**Achievements**

**Academic Honor Roll** 2017 – present

**Special Honors in Math and History** 2017 – present

**Trenton Central High School Basketball Player of the Year** May 2018